



NAMI
National Alliance on Mental Illness

Greater Des Moines

VOLUNTEER OPPORTUNITIES

Thank you for your interest in volunteering with NAMI Greater Des Moines. We are looking for talented individuals who believe in our mission, are willing to learn more, and share our values of collaboration, compassion, dignity and respect.

- **Committee Leaders** – Be informed about NAMI GDM Strategic Plan and annual priorities. Work collaboratively with staff and other volunteers to achieve the committee’s goals and objectives. Participate actively and constructively in all committee meetings.
- **Community Outreach Ambassador** – Attend events and resource fairs. Greet and engage people who approach our table. Pass out literature and answer basic questions, or redirect to where more information can be found.
- **Fundraising** – Assist the Development Coordinator/Committee in seeking in-kind donations, write sponsorship proposals, collaborate to build partnerships with other community organizations. Deliver organized and persuasive presentations.
- **Grant Writer** – Generate revenues by writing well researched grant proposals to foundations and other potential funders. Assemble and submit grant requests, including letters, proposals, budgets, and presentations. Establish and maintain positive relationships with program officers. **Marketing/Public Relations** – Work with Marketing/Public Relations Coordinator/Committee preparing marketing and advertising plans and strategies to support different programs. Design and print event posters, brochures, promotional cards, or other projects. Build relationships with community leaders and other organizations.
- **Office** – Answer phone, respond to specific inquiries by mail, prepare mailings, data entry, maintain membership information.
- **Special Events** – Conduct pre- and post-event evaluations. Work with the Events Coordinator/Committee to plan, organize, and implement successful community sponsored activities. Propose ideas to improve the quality of an event. Facilitate events including physical set up.
- **Web Design and Support** – Work with Web Design Coordinator/Committee to design website functionality, categorize and funnel content. Upgrade site by updating content and graphics, introducing new technology, and maintaining links. Participate in efforts to improve the quality of our website and other electronic publications.

This is not a comprehensive list. We have many more opportunities available!

Contact Us: volunteer@namigdm.org or 515.850.1467